



Standard Withdrawal Certificate

Fax this form along with a Death Certificate to: Administrative Systems, Inc. at 1-800-469-0702

Name of Certificate Holder: _____

Address of Certificate Holder: _____

Name of Contract Buyer: _____

Name and Social Security No. of Contract Beneficiary: _____

Please pay to the above-named Certificate Holder the balance in the Subaccount of the above-named Contract Beneficiary. The reason for the payments is as follows: (CHOOSE ONE)

- ☐ 1. At the time of the execution of the Preneed Funeral Contract, the Contract Buyer elected that the contract and Subaccount be revocable. The Certificate Holder has been notified by the Contract Buyer or legally authorized person acting on his behalf that the contract and related trust (Subaccount) is to be terminated immediately.
- ☐ 2. The Certificate Holder has fully performed the Preneed Funeral Contract. A death certificate for the Contract Beneficiary is attached hereto. The cost of goods and services provided under the contract, based upon prices being charged to the general public at the date services were performed was \$ _____
- ☐ 3. The Preneed Funeral Contract is being terminated because of the continued default by the Contract Buyer after ten days' notice that he was more than 180 days in default with respect to a payment or installment due on the Preneed Funeral Contract.
- ☐ 4. The funeral services contemplated by the Preneed Funeral Contract have not been provided because they were not desired by the heirs or the personal representative of the Contract Beneficiary.
- ☐ 5. The Preneed Funeral Contract is being terminated because of the default of the Certificate Holder or the failure of the Certificate Holder to perform its obligations under the Preneed Funeral Contract after the death of the Contract Beneficiary.
- ☐ 6. The Contract Buyer has elected to transfer the obligations of the Certificate Holder to another person within or without the State of West Virginia. The Contract Buyer and transferee hereby certify that the amounts returned to them will be deposited and held under the applicable state law. The Contract Buyer and transferee hereby release the Certificate Holder and Trustee from any further liability under the Preneed Funeral contract and WVFT.

Contract Buyer

Transferee

Date

Date

The above named Certificate Holder hereby certifies that the above information is true and correct to the best of its knowledge.

Certificate Holder

By: _____

Its _____

Send claims to preneed@administrativesystems.com
or fax us at (800) 469-0702.